

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



TOWN OF ASHBURNHAM

Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

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TOWN ADMINISTRATOR'S REPORT May 16, 2011

• TOWN COMMITTEES

Currently there are openings on the Conservation Commission (2), Council on Aging (2), Historical Commission, (1), Capital Planning Committee (at-large member) (1). These are all listed on the Town's website under Volunteer Opportunities.

Gail Dumont has joined the Advisory Board.

• WATER TANK

Schedule is on track, met with Tighe & Bond to review the financial schedule and to update costs. All contracts have been delivered

High Street

Start of Construction
On line

May 30th
September 30th

Gardner Hill

Design
Bid
Repairs Complete

May 1st
June 1st
November 30th

• FY12 BUDGETS

Town Meeting was completed in 2 hours. The School Committee voted to recertify the budget per MGL Chapter 71 Section 16b (statutory method). Hopefully Westminster will vote tomorrow for the school budget via the statutory method.

Ed Vitone and I met with Laila Michaud and Karen Murphy on Friday May 13th to determine if any Ashburnham efforts at their Special Town Meeting would be helpful to correct some misinformation.

- **CAPITAL PLANNING**

As a part of our plan this past week a great job was done by the DPW in completing the following activities

1. Overlay -
Westminster Road: from Oakmont to past the American Legion
Central Street: by Post Office
2. New culvert for Ferin Road
Center Street: from Richardson to Cross Streets was originally scheduled to be done but we postponed until July due to connection being required along the repaving route.
3. I attended the Montachusett Metropolitan Planning Organization (MMPO) meeting and received an update on the paving of Rt. 101 North. The project is scheduled to go for advertisement in June with a project date of late summer early fall.

- **EMPLOYEE OF THE YEAR**

Paul Rekos has been chosen the Ashburnham/Westminster Rotary - Ashburnham employee of the year. Recommendations were requested of all department heads and one was received and this candidate was selected. An award ceremony was held on Wednesday May 4th at the Wachusett Village Inn.

- **SOUTH ASH PLAYGROUND**

I have met with several residents from South Main Street who were concerned about the condition of the playground and South Main Street in general. Steve Nims, Paul Aho, Mike Salem, and I met at the park and reviewed and established a list of action items for the improvement of the park. Once a cost estimate is done the area residents will look to reach out to area businesses and organizations for support.

- **WATER TREATMENT**

RFP has been completed and sent to the joint water authority and Town Manager Jim Kreidler for final review. Hopefully, RFP will be sent out by the end of May.

- **CDBG GRANT**

Glenn Eaton from MRPC reported that the CDBG grants still are awaiting announcement. No firm date on when they will be announced. I am working with the COA to develop a temporary "home" for the COA during the upcoming winter and hopefully renovation period. This was also driven from the use of 6,000 gallons of heating fuel for the VMS. The Town Hall used 2,000. At four dollars a gallon, \$24,000 to heat the building is too much.

- **VACATION**

I will be on vacation May 23rd thru 27th and Sylvia Turcotte will be in charge.